



HOW TO USE A CARNET

Failure to take notice of the procedures by the Holder/ Agent / Bearer may lead to payment of customs duties, penalties and a lengthy process of disputation with the foreign and/or Australian Customs authorities. **In the event of a disputation, your guarantee/ deposit will be held by the Chamber until the matter is finalised.**

Step-by-step process: THE ONUS IS ON THE HOLDER TO ENSURE THAT THE CARNET IS COMPLETED CORRECTLY BEFORE IT IS RETURNED.

Step 1. Export out of Australia

Australian Customs	Holder/ Freight forwarder
(a) Sign the front green cover (b) Sign the yellow Export counterfoil and voucher (voucher retained by customs).	Holder: (a) Sign the front green cover Holder/ Freight forwarder: (b) sign the voucher

Step 2. Import into the foreign country

Foreign Customs	Holder/ Freight forwarder
Sign the white Import counterfoil and voucher (voucher retained by customs).	Sign the voucher Please note the stipulated final date of re-exportation on the counterfoil - this may differ from the actual expiry date and must be adhered to.

Step 3. Re-export out of the foreign country

Foreign Customs	Holder/ Freight forwarder
Sign the white Re-export counterfoil and voucher (voucher retained by customs).	Sign the voucher

Step 4. Re-import back into Australia

Australian Customs	Holder/ Freight forwarder
Sign the yellow Re-import counterfoil and voucher (voucher retained by customs).	Sign the voucher

TIPS

If hand carried make sure you go to the airport early and see Customs before you check in your luggage

DO NOT pack the carnet with the goods

Imperative that the holder and Australian Customs validate the front cover of the carnet

Always check where customs are located for easier process on re-export of the goods

Some countries charge penalties for incomplete carnets. Always assume that the country you are going to will charge and ensure that the re-exportation on the carnet is completed by the country of import. PLEASE NOTE that with EU it is not necessary to return to the country of import to get your re-exportation validated. As long as the re-exportation occurs anywhere in the EU it can be validated by the EU country you are re-exporting from

Relate all freight documents to the carnet number. This could assist you should it be required as evidence if a disputation occurs

Advise AUSTRALIAN BUSINESS CHAMBER of any extension or replacements at least 2 months before the carnet expires